



# PHOTOGRAPHY INTERN

## JOB DESCRIPTION

**Job Summary:** This position works with the Wisconsin State FFA Convention Public Relations Team and convention managers to create, organize, and deliver high-quality photographic content with a primary focus on capturing award winners and award-related activities. The Awards Photography Intern will photograph individual and group award recipients, recognition ceremonies, and other award-centered moments throughout the Wisconsin State FFA Convention. Additional responsibilities include photographing general convention events and collaborating with student Public Relations Team members to support post-convention visual recap materials. **Applicants selected for this position will be ineligible to run for state FFA office.**

**Reports to:** WI FFA Public Relation Team Managers

**Term of Position:** End of March – June 2026, 4 hours weekly in addition to the State FFA Convention, June 15-18, 2026. State FFA Convention attendance is **required**.

### Essential Functions

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. If accommodations are needed in the application process, please email [media@wisconsinffa.org](mailto:media@wisconsinffa.org).

Supporting the Public Relations Team include but not limited to:

- Participate in virtual orientation, training, and weekly planning meetings.
- Capture high-quality, consistent images of award recipients, portrait-style photos, press images, and candid celebratory interactions.
- Photograph additional convention elements—such as sessions, speakers, and general event activity—when assigned.
- Ensure all award and event photography reflects Wisconsin FFA's branding and visual storytelling standards.
- Edit and prepare photos for prompt delivery, meeting same-day or next-day publication needs during the convention.
- Upload, organize, and maintain award-related imagery within the Wisconsin FFA Media Center and shared cloud storage systems.
- Provide photography to support the Public Relations Team's social media, press releases, newsletters, and post-convention summaries.
- Seek and suggest creative approaches to visually highlight award achievements and enhance audience engagement.
- Assist with post-convention reporting by contributing insights on visual reach and engagement.
- Complete a brief internship reflection to support ongoing improvement within the Public Relations Team.



### **Competencies**

- Strong communication skills
- Proficiency in photography and visual storytelling, especially portrait photography
- Basic photo editing skills (Lightroom, Photoshop, or similar software)
- Excellent attention to detail
- Strong organizational and file-management skills
- Ability to independently manage assigned responsibilities and exercise sound judgment
- Collaborative attitude and ability to communicate within a team
- Adaptability in fast-paced, live-event environments
- Effective time-management and ability to meet strict deadlines
- Commitment to equity, diversity, and inclusion

### **Required Education and Experience**

- Experience with digital photography
- Pursuing Post-Secondary Education

### **Preferred Education and Experience**

- Design Program Knowledge: Canva (or similar), Photoshop, Illustrator, etc.
- Cloud storage and file sharing platform knowledge (Google Drive)
- Prior experience photographing live events or portrait sets

### **Supervisory Responsibility**

- Assist in overseeing a group of FFA members selected to serve on the Public Relations Team

### **Compensation**

- Lodging and meals will be covered throughout State FFA Convention.
- A stipend will be granted upon successful completion of internship.
- \*Should the intern desire to receive internship credit for this experience, Wisconsin FFA will work with their respective University to ensure credit requirements are met. Expense of the internship credit will be the responsibility of the intern.

### **Work Environment**

- This position is remote and requires use of a personal computer or University/Two-Year program provided computer and internet. Travel required to Wisconsin State FFA Convention in June.

### **Other Duties as Assigned**

Please note this job description is not designed to contain a comprehensive listing of duties or responsibilities that are required for this role. Duties and responsibilities may change at any time with or without notice.

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